



Procedures for Membership on Senate Standing Committees

These procedures apply to Senate standing committees that have positions filled by expressions of interest. These procedures will also be followed by other bodies requiring representation from Senate.

The overall objective of these procedures is to produce committees that will responsibly carry out the trust that Senate has placed in them. These procedures are maintained and supported by the University Secretariat office.

1. DEFINITIONS

1. "Faculty member" means an employee of UFV who works as an instructor, lecturer, assistant professor, associate professor, professor, or in an equivalent position designated by the Senate.
2. "Support staff" means an employee of UFV who is not (a) an officer of the university, or (b) a faculty member.
3. "Student" means a person who is presently enrolled at UFV in a credit course or who is designated by resolution of the Senate as a student.
4. "Officer of the University" is the president, a vice-president, an associate vice president, a dean, an associate dean, an executive director, an associate director, director (excluding directors of schools within a faculty who are voting faculty members), university secretary, chief information officer, legal counsel, university librarian, and the registrar.
5. "Employee of UFV" refers to a person who has a permanent or continuing employment contract with UFV.
6. "Other" refers to community members or other designated representatives required in any standing committee's terms of reference.

2. TERMS OF OFFICE

As defined in the standing committees of Senate rules for the conduct of business:

The terms of Senate members on Senate standing committees shall be the balance of the member's term on Senate, renewable for additional terms, subject to being re-elected to Senate, except in the case of students whose terms shall be a maximum of three years, subject to being annually re-elected to Senate.

Non-Senate members on standing committees shall have one-year terms. This does not apply to ex officio members. Membership for non-members of Senate on the standing committees may be renewed for additional terms. Terms begin August 1st.

2.1. Persons not eligible

The following persons are not eligible to be or to remain members of a Senate standing committee:

- A person who is a member of a Board or Senate at another postsecondary institution.
- A member of a Senate standing committee who ceases to be eligible or whose term of office immediately ceases to be a member of the Senate standing committee.

3. PROCEDURES FOR EXPRESSION OF INTEREST

The call for expressions of interest will be open for three weeks. If no expressions of interest are received, the call may be extended for two weeks. If no expressions of interest are submitted during this second call, the call will remain indefinitely extended until an expression of interest is received and accepted.

3.1. Annual call for expressions of interest

A notice of the regular annual call for expressions of interest shall be widely distributed.

3.2. Order of priority for expressions of interest

3.2.1. un(i)10 (l an)6 (e)-1 (x)4io12ress ()TJ 4 ((i)006 Tc 0)7 (d)-TJ 0.001 Tc 7c 0.01 (x)8

3.2.1.all910 (b)-4 (e)sip11 TtJf (s)26.171 4 c 0 r

4.1.3. Student (under