

FRAUD PREVENTION

Approval Authority	President
Responsible Executive	Chief Financial Officer and Vice President Administration
Related Policies & Legislation	Board Policy Direction on Values and Ethics (BPD201) Board Policy Direction on Risk Management (BPD220) Board Policy on Safe Disclosure (BRP220.01) Board Policy Direction on Financial Management (BPD205) Statement on Institutional Ethics (S2) Safe Disclosure (S23) Conflict of Interest (142) Signing Authority (200) Procurement (130) Appropriate Use of Information Technology Resources (14) Responsible Conduct of Research and Scholarship (58) Student Academic Misconduct (70)

PURPOSE

The purpose of this policy is to state the University’s position on fraud and to outline the process for reporting and responding to suspected fraudulent activities.

SCOPE

This policy applies to the university’s board members, employees, students, volunteers, contractors, vendors, and partners to the extent that university resources are involved or impacted and to the extent it is reasonably applicable.

DEFINITIONS

In this policy, the following definitions apply:

Assets means all property of the university, including but not limited to equipment, financial assets, real property such as land, vehicles, materials, uniforms, cell phones, computers and associated equipment, email, internet services, records, information, and work time.

Fraud means a deliberate and/or unlawful deception with the intention of obtaining an unauthorized benefit from the university for personal gain. Fraud includes, but is not limited to: npr2 (n)10 (p)4.1 (a)4(f)1005 Tw 0.87 0 19.68

- x authorizing or receiving payment for work, goods or services not received or performed
- x altering or deliberately reporting incorrect financial or personal information for either a personal or university advantage
- x unauthorized use of university property and resources for personal advantage or gain
- x any claim for reimbursement of ineligible expenses or unearned payment of fees or wages
- x bribery, kickbacks, or unauthorized

