

Approval Authority	President
Responsible Executive	Provost and Vice-President, Academic
Related Policies / Legislation	Gift Acceptance Policy (228) Guidelines for Acquiring Indigenous Cultural Heritage Art and Cultural Heritage Collections Processes Manual UFV Statement of Institutional Ethics Policy (22)

PURPOSE

The purpose of this policy is to ensure the care and management of the Art and Cultural Heritage Collection (hereafter, ACHC), which has been formed from UFV's dedication to collecting, interpreting, studying and protecting art and creative works, and tangible and intangible cultural heritage of significant artistic, cultural, historic, scientific, technological and pedagogical importance that reflect the University's mission of "Engaging learners, transforming lives, building community."

SCOPE

This policy applies to all departments, organizations, and individuals at UFV who are accepting or negotiating purchases, gifts, donations, bequests, transfers, and exchanges, including murals, on behalf of UFV or holding independent collections of said material. Acquisitions and deaccessions/disposition will only be undertaken in accordance with this policy and upon recommendation of the Art and Cultural Heritage Collections Committee (hereafter, ACHCC). This does not preclude personal purchases of works by individuals or acquisition of student art made by the School of Creative Arts, which do not fall within this policy.

DEFINITIONS

Access: Ensuring the ACHC and related physical and intellectual information, documents and records are available for exhibition, programing, research, and pedagogical purposes. The security, safety, preservation, and cultural significance of cultural heritage material is paramount, and the ACHCC reserves the right to limit access to certain items.

Accession: The formal addition of art or cultural heritage items to the ACHC, including processing and registering of these in the permanent registry.

Acquisition: The legal procurement and transfer of title of art, or cultural heritage material through gift, donation, purchase, bequest or field collecting for inclusion in the ACHC.

Appraisal: A valuation of art by the estimate of an authorized person who has a designation from a regulatory body governing the jurisdiction of the appraiser. Appraisals are typically used for insurance and taxation purposes or to determine the possible selling price for an item.

Art: Any work or subject created by artists "...which engender aesthetic and/or intellectual appreciation." The term "art" in the can refer to "...visual form(s) such as a painting or sculpture," but also include a broader range of creative activities and forms such as "music, literature, drama, dance...."¹

Art and Cultural Heritage Collection (ACHC): UFV fosters interdisciplinary collaboration and engagement with community partners and allies to inspire, educate and enrich the lives of its students, faculty, staff and the general public, through the display, research and study of its ACHC. The ACHC does not constitute a museum in the traditional sense, but it shares the roles and responsibilities of a museum. The ACHC is comprised of works of art and cultural heritage objects to which UFV holds clear legal title.

Art and Cultural Heritage Collection Committee (ACHCC):

Exhibit: "The localized grouping of objects and interpretive materials that form a cohesive unit within a gallery and that relate a message."³ For the purposes of the ACHC, this also includes all forms of cultural heritage placed in public areas for viewing.

Gift: Any art, cultural heritage or field collected material that is acquired by UFV through the voluntary transfer of ownership by a 0.00, r.6.1 (ITJ/TT0 1 gk-1 (r o):pan 1-1 (r(o)12 (he)3 (s))-4 (ex (c (o)-2548n

Purchase: “An acquisition made where material is obtained in return for a price. The legal documentation of a purchased acquisition is the Bill of Sale, along with any other documentation relating to the purchase.”⁸

Standards: Benchmarks established and agreed upon by the international museological community by which professional best practices can be measured.

POLICY

1. The ACHC Management Policy ensures that processes and best practices for the acquisition, accession, care, preservation, exhibition, loan, access, and deaccession/disposition of item(s) in the ACHC are defined and implemented according to the ACHC Processes Manual.
2. UFV will form the ACHCC, which will be the sole body responsible for recommending the acquisitions and deaccessions/disposition to the Provost and ensuring best practices of care for the ACHC (refer to Terms of Reference).
3. The ACHCC will review and approve exhibit, research/teaching and loan requests, and ensure that only trained person(s) handle and move ACHC material during access.
4. The ACHCC will be charged with ensuring that all acquisitions, deaccessions, and best practices of care adhere to nationally and internationally recognised museum guidelines, best practices and ethics as set by the Province of British Columbia Heritage Act, the Canadian Museums Association (CMA), the Truth and Reconciliation Commission’s Calls to Action (TRC), the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), the Government of Canada, and the International Council of Museums (ICOM), as well as national and international laws and conventions.
5. The ACHCC will acquire items through purchases, gifts, donations, bequests, transfers, exchanges, or field collecting, in consultation with the Provost, Community Engagement, and Financial Services.
6. To respect UFV’s commitment to reconciliation and Indigenising our Academy, every effort will be made to ensure that all Indigenous works are acquired and cared for “in a good way,” and that donors and artists are honoured appropriately (refer to Guidelines for Acquiring Indigenous Cultural Heritage).
7. Items will be considered by the ACHCC for acquisition on a case-by-case basis according to the items’ physical state, their artistic, cultural, historic, scientific, technological and pedagogical importance, and their relevance to UFV’s Mission, Vision and Values.
8. Only items for which the University can provide adequate care, maintenance, conservation/preservation, and storage in keeping with professionally accepted museological standards for an indefinite period will be acquired.

⁸ Ibid.

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