

RAC Minutes

September 29, 2022 | 2:00pm-3:30pm | Teams

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**Present:** Tetsuomi Anzai, Barnabe Assogba, Shelley Canning, Irwin Cohen, Mai Anh Doan (vice-chair), Christine Elsey, Gary Fehr, Gillian Hatfield (chair), Allyson Jule, Masud Khawaja, Lucy Lee, Olav Lian, Mariano Mapili, and Chris Schinckus, Janelle Sztuhar, Cynthia Thomson, Kelly Tracey, and Natalie Vanderleest.

**Guest(s):** Crawford Millen and Katie Tuck.

**Recorder:** Tracy Morrison.

**Regrets:** Peter Geller, Shawn Geniole, Claire Hay, and Amanda Wurz.

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**Welcome and Introductions –**

Gillian Hatfield welcomed everyone to the RAC meeting, and everyone gave a quick introduction of themselves.

**1. ITEMS FOR ADOPTION**

**1.1 Agenda: September 29, 2022**

MOTION: THAT the agenda for the September 29, 2022 RAC meeting be approved as presented with changing 3.3 to 3.1.

Tetsuomi Anazi, Christine Elsey

CARRIED

**1.2 Minutes: May 6, 2022**

MOTION: THAT the minutes from the March 11, 2022 RAC meeting be approved as presented.

Irwin Cohen, Barnabe Assogba

CARRIED

**2. BUSINESS**

**2.1 Vote for vice-chair: Mai Anh Doan - nominee**

- Mai Anh was the only nominee for the role of vice-chair for the RAC for a two-year term.

MOTION: THAT Mai Anh Doan be vice-chair for the RAC 2022-2024 terms.

ALL IN FAVOUR

CARRIED

- UFV added a multifactor authentication (MFA) as it is currently the best way to protect our work and data, even though some users find it annoying as an extra step, it is currently our best defense for protecting our work and credentials.
- Slides are attached.

**3.2 Terms of Reference annual review and RAC historical timeline**

- The timeline was included in the agenda package for reference to what RAC has done in the past.
- The Terms of Reference are being discussed as part of an annual review.
- Garry noted that under membership the faculty names and titles of members need to be updated.
- As Tetsuomi is a designate for the Dean, College of Arts, it was noted to change the line to "other faculty members or their designates are welcome to attend".

MOTION: To accept the Terms of References with the minor amendments as mentioned above.  
 All IN FAVOUR CARRIED

**3.3 Researcher meet & greet event**

- This event will be similar to a speed dating event for faculty to meet UFV researchers and hopefully spark some collaborations.
- The event will take place in the winter semester, but we would like to have a subcommittee to help with organizing, recruiting and promoting, with support from the Research Office.
- Mai Anh ~~is a member of the RAC and will be attending the event.~~

- NSERC Discovery grant deadline is Tuesday November 1, 2022.
- Student Graduate Scholarships – Master’s program is due Thursday December 1, 2022.
- The funds for the Faculty/Student Research and Scholarly Activity grant have been exhausted for the 2022-23 year.
- The funds for the Accelerate Grant have been exhausted for the 2022-23 year.

4.4 Human Research Ethics Board (HREB) Report – attached to the agenda package

4.5 Teaching and Learning Advisory Council Report – no report

4.6 Senate Research Committee Report – no report

5. Roundtable Discussion (time permitting)

6. Adjournment – 3:30 pm  
MOTION to Adjourn - Cynthia Thompson

5.1 Next meeting: November 17, 2022, 1:30 pm to 3:30 pm on Teams

Please see Research Newsletters at the bottom of the [Research Office website](#) for more information on events and funding opportunities.