How to Export and Import Tests

You can export your tests to a blackboard file that you can later import to move tests from one course to another. This can also be done with Course Copy and ensuring Tests, Surveys, and Pools is checked to copy.

Make sure edit mode is on (Top right of screen) Click to toggle.

Edit Mode is Off

1. Go to Course Tools ÆTests, Surveys and Pools

2. Click Tests

Edit Mode is ON

3. Choose the arrow next to the test you want to export and choose Export.

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To import

1. Go to the shell you want to import the test into and go back to Course Tools Æ Tests, Surveys, and Pools ÆTests and Click Import Tests

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2. Click Browse Local Files

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		Attach File	PR67
3. Find the Exported Test and click Open			
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4. Press Submit			

TEST IMPORT



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5. The Test Import Complete window will appear press OK.

6. View that the test is entered and Deployed currently says No.

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