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SECTION 5 Ð DESIRED OUTCOME

Under this heading, itemise what you would like to see by way of outcomes. Use a numbering sequence (one, two, three, etc.) to identify specific, discrete outcomes. If there are desired outcomes with acceptable alternatives, state the alternatives as well.

SECTION 6 Ð BACKGROUND INFORMATION

If relevant and appropriate, provide background information about how long you have been at UFV, when you came into the department, and any unique features of the department that might help the Human Rights & Conflict Resolution Officer grasp the context of the complaint. Also, provide a brief description of any events or behaviours that led up to the first reported incident.

For assistance with the completion of these forms, for copies of the Harassment Prevention Policy or the Human Rights CodeÑ or for any other inquiry related

INCIDENT 1

Date: _____ Approx Time: _____ Location: _____

Description:

Witness (es):

INCIDENT 2

Date: _____ Approx Time: _____ Location: _____

Description:

INCIDENT 3

Date: _____ Approx Time: _____ Location: _____

Description: