The following checklist may be used by Candidates for tenure or promotion, or by review committees, to ensure inclusion of all required or relevant components in Tenure and Promotion Dossiers. For details please go to Section 6 of the Tenure and Promotion Procedures and the Guide to the Tenure and Promotion Dossier on the Tenure and Promotion webpage.

Components designated (R) for required are mandatory in all Dossiers and should always be checked as `Y`. Components designated (V) for variable may or may not be required depending on the specifics of any one application (i.e., depending on whether the application is for tenure and/or promotion, the Candidate's Statement of Case and Profile for Assessment, and the Standards that apply in the Candidate's Division) and may be checked 'Y', 'N' or 'N/A'.

It is the Candidate's responsibility to make sure that all required components in the Dossier are included before