

POSTING OF NOTICES, POSTERS, AND SIGNS

(Updated: December, 2014)

The purpose of this university wide guideline on posters, announcements of events and other forms of communication is to protect the freedom of expression while encouraging respect and other

spaces provided throughout the university buildings and its grounds for announcement and informational purposes. Permission to display items such as posters will be granted by the appropriate offices and guidelines for their timely placement and removal will be useful to students, faculty, and administrators. Individuals are encouraged to consider the following guidelines:

General

In order to enhance the beauty of the university's physical environment, to promote campus wide communications through a systematic notice posting approach, and avoid possible maintenance costs, safety hazards, and visual pollution caused by the indiscriminate posting of notices, posters, banners, and materials, the following regulations will apply to the affixing of

Building Exteriors

Notices, posters, bills, or like materials shall not be attached to building exteriors, way finding or parking signage. In very special circumstances, and only with approval from the Director Facilities Management, banners may be hung on university buildings. In that event, the size, method of attachment, and duration of exhibition shall be discussed and agreed upon with the Facilities Management team prior to installation.

University Grounds

Limited notice board space will be available on the campus grounds for posters and signs. andnotice