

Pilot Handbook

This Pilot Handbook outlines important program guidelines and procedures. Please read carefully and ensure you understand and agree to abide by all guidelines listed herein. Following, you will be required to complete the Pilot Waiver declaring that you have read and understand these guidelines and procedures and will abide.

UFV has collaborated with Cycling Without Age Yarrow/Chilliwack (CWAY/C) to buy our new trishaw specifically for UFV.

The trishaw is stored in on Chilliwack Campus and can be accessed by the program lead and/or faculty supervisor.



ufv.ca/aging



Pilot Handbook

It is requested that passengers are ready prior to their pick-up time and be able to get themselves to the trishaw.

In the case of inclement weather, the ride may be cancelled. This is at the discretion of the pilot and/or passenger. Passengers will be contacted by the program coordinator if the ride is cancelled.

In the case of a mechanical failure of the trishaw during a ride, if it is not something that the pilot can quickly fix, the pilot will take the following steps:

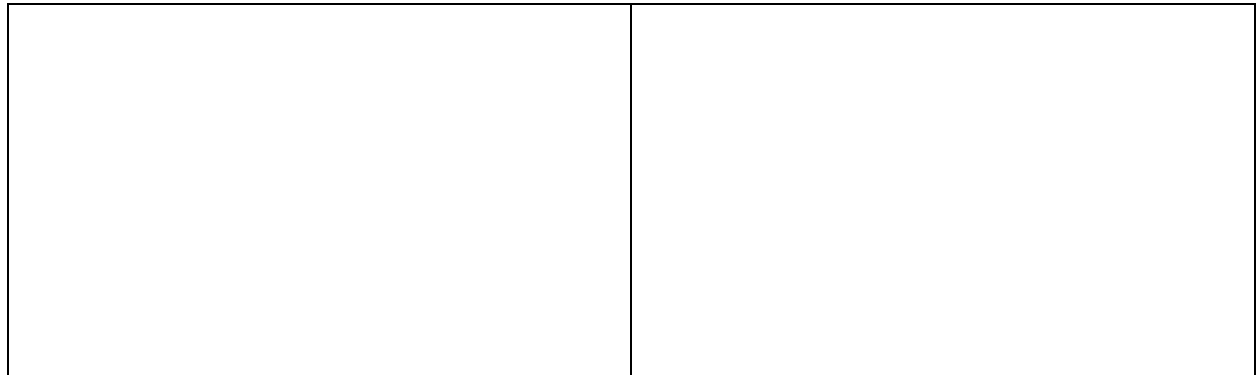
Call UFV Trishaw Rides program coordinator, and the facility you are riding from, to alert them.
Call a taxicab company for a pick-up to take the passenger back to their facility or house. If the trishaw is on a path not reachable by taxicab, the volunteer pilot will assess the passenger's ability to walk to an area where a taxicab can reach them.



ufv.ca/aging



Pilot Handbook



1. Unlock the quick-release lever.

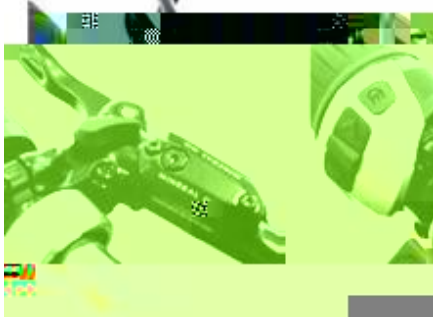

2. Adjust the seat height up or down until the





ufv.ca/aging



Pilot Handbook

	
1. Press the left brake lever in.	2. Rotate the small lever to the left.
3. To unlock, press the left brake leave IN and rotate the small lever to the right.	

	<p>The keyed frame lock is located on the rear wheel below the seat post as indicated and is intended to be used when the trishaw will be unattended.</p> <p>The frame lock key is labeled AXA.</p>
--	---

	<p>The rear shifter is placed on the right handlebar and has an indicator that reads either low or high or a series of number from 1 and up. First gears are used for slower riding, hill climbing, or to allow for easier peddling.</p> <p>It is recommended to start off in this gear and move through the gears as speed increases as needed, or comfortable.</p> <p>Use your index finger to shift to a higher gear and your thumb to shift down to a lower gear.</p>
---	---

Pilot Handbook

1. Remove the footrest middle part.
2. Drive the trishaw all the way to the passenger, who easily can sit down on the seat. This provides an easy entry and exit. The idea is the same as in a wheelchair.
3. Sit on the bench like on a normal chair. When the passengers are properly seated, they should raise their feet and place them on the footrest sides.
4. Re-place the footrest middle part in its position.
5. The passengers can place their feet on the complete footrest surface.



ufv.ca/aging



Pilot Handbook

<p>Turn the adjustable latch at a right angle to the webbing and pull away from the latch using the lower webbing strap.</p>	<p>To shorten, pull the top webbing strap directly away from the adjustable latch.</p>



If needed for only one passenger of larger size, insert the latch from the left seat belt into the buckle of the right seat belt.



ufv.ca/aging



Pilot Handbook

	<p>To unfold the hood, loosen the black screw handles on each rail, slide the screw handles on each rail towards the handlebar, while unfolding the hood.</p> <p>The sliders connected to the handles should touch the rear rail supports. Fasten the screw handles again at the end of the rail, closest to the handlebar. Zip the two zippers on each back corner of the hood.</p>
	<p>To fold the hood, unzip the zippers on each back corner of the hood, loosen the black screw handles on each rail and slide the screw handles on each rail towards the opposite end of handlebar, while folding the hood.</p> <p>The sliders should touch the front rail supports. Fasten the screw handles again at the end of the rail, farthest from the handlebar.</p>

Pilot Handbook



