



# References

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## **Purpose of a reference**

Employers contact references to inquire about your character, work ethic and to confirm what you have portrayed of yourself in your resume and interview is accurate.

## **Who you should use as a reference**

A reference can be a past or current employer, professor, volunteer organizer, coach, mentor, etc. References should not be immediate family members. Aim for a total of three references. Be sure to ask the individual's permission before using them as a reference. You can prepare them by providing a brief explanation of the job you have applied to and describe how this relates to them. This will help them have an idea