

FirstName LastName

EDUCATION

Bachelor of Business Administration in Finance

CERTIFICATIONS/ACHIEVEMENTS

Certified Financial Planner Certification

VOLUNTEER EXPERIENCE / COMMUNITY SERVICE

Warming House Soup Kitchen,

Managed the daily activities of the soup kitchen. Delegated tasks to volunteers and ensured guests' needs were being met. Provided a clean and friendly environment for all guests.

Make a Wish Foundation Charity Drive

Started fundraiser at XYZ Bank and raised \$XX in 4 weeks from donations given by employees.

CORE COMPETENCIES

Collaboration

Interpersonal Ability

